

# IEEE TAINAN SECTION VTOOLS EVENTS 填報教學

<https://events.vtools.ieee.org/>

注意事項：

1. 準備好Officer帳號密碼 (同IEEE 會員的帳密)
2. 填寫內容皆須為英文
3. \* 紅色米字號標記處、參與人數皆為必填 (P.11)
4. 填報完出現 **Reported** 字樣，活動才算認列 (P.13、P.22)

Welcome to vTools Events! For the best experience, please [sign in to your IEEE Account](#).  
Don't have one? [Create one here!](#)



## About vTools Events

IEEE vTools Events is used for managing IEEE Section, Subsection, Chapter, Affinity Group and Student Branch meetings and events.

All events that are scheduled in vTools Events are showcased in IEEE Collabratec™ and can be promoted on websites and eNotices.

[Learn more about vTools Events](#)

Map shows all upcoming or past



## Recent Activity ?

- TECHMINDS'21
- Mentor.e.s recherch e.e.s // Call f...
- CODEGEEK'21
- Technical Activities Meeting
- Staff Meeting
- [2023 IEEE Region 6] OpCom in ...
- Professor Dr Baek-Young Choi: Th...

## IEEE - Sign in to access the secure content

Sign in

Email address:

Password:

[> Forgot password](#)

Sign in

填入你個人的  
IEEE的帳號密碼

由此開始建立活動 ▾



Search Events



My Events



Manage Events



Create Event

## About vTools Events

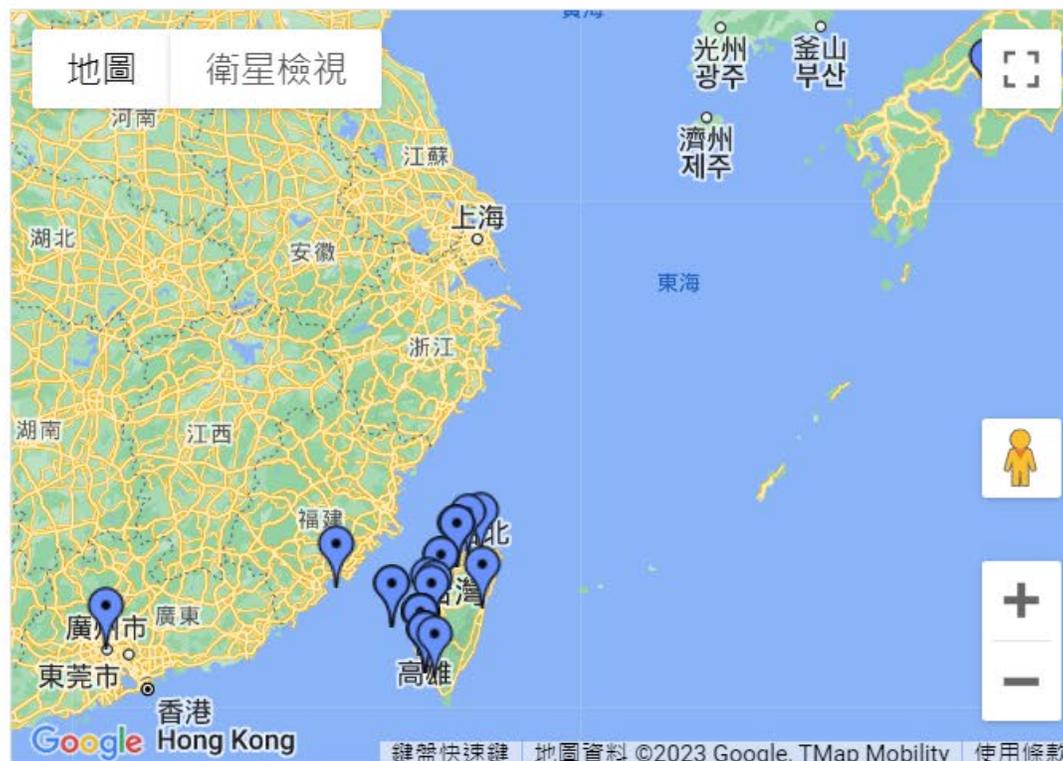
IEEE vTools Events is used for managing IEEE Section, Subsection, Chapter, Affinity Group and Student Branch meetings and events.

All events that are scheduled in vTools Events are showcased in IEEE Collabratec™ and can be promoted on websites and eNotices.

[Learn more about vTools Events](#)

Map shows all upcoming or past IEEE events.

Region 10-Asia & Pacific ▾



## Recent Activity ?



- 2022 Taiwan Telecommunicat... Manage
- 2022 Fall of IEEE Taiwan Wor... Manage
- Technical Talk By Dr. Ya-Ling ... Manage
- Technical Talk Manage
- Technical Talk Manage
- IoT over NTN in 3GPP Rel-17 Manage

## CREATE AN EVENT

Please fill out the event information below to create a new IEEE event. Click on a section below to open the form to enter event information and show form options.

1. 請選擇所屬Chapter名稱，並填報聯絡人Email
2. **Organizational Unit**若填寫錯誤後續無法修改，請特別留意

### HOST

\* Denotes a required field

**Primary Host Organizational Unit \* ?**

**Primary Host Contact Email \* ?**

Click here to select an Organizational Unit

Add Additional Host

**Cosponsor Name ?**

**注意！\*紅色米字標記處都要填寫**

**Extra Contact Information ?**

✂️ 📄 📁 📌 🔗 ⏪ **B** *I* U ~~S~~ A ▾ 🖋️ ▾ System Font ▾ 12pt ▾ *I* ⏩ ⏪ ⏩

## HOST

\* Denotes a required field

Primary Host Organizational Unit \* ?

R00095 - Tainan Section

Primary Host Contact Email \* ?

tainansection.ieee@gmail.com

Add Additional Host

Cosponsor Name ?

Extra Contact Information ?

✂ 📄 📁 📌 🔗 ⏪ ⏩ **B** *I* U ~~S~~ A ▾ 🖋 ▾ System Font ▾ 12pt ▾ *I*<sub>x</sub> ⏪ ⏩

P

POWERED BY TINY

後面還有資料需填寫，先不要按save&publish

Save as Draft

Cancel Create

Save & Publish

按Next

Next ▾

## DETAILS

Title \* ?

Category \* ?

Sub-category ?

Is this a Women in Engineering (WIE) event?

End time \* ?

Time Zone \*

Time-Zone :  
請選Asia-Taipei即可

### Category注意事項

- (1) 各Chapter年度的活動裡**必須最少填報2個Technical** 類別，即符合IEEE總會補助US\$200之資格。
- (2) 若填報6個以上Technical 類別的活動，將獲得IEEE總會額外US\$75的補助。
- (3) [Meeting categories and sub-categories](#) (參考用)

POWERED BY TINY

Header ?

P POWERED BY TINY

### Tags/Keywords \* ?

Tags (or Keywords) can help to identify your event in searches, feeds, and other discovery mechanisms. Click on a suggested tag to add it to your event, or add your own!

#SPSDay #DEI-Events #STEM #SmartCities

### Survey URL ?

### Event Picture ?

選擇檔案 未選擇任何檔案

若有相關DM或照片可由此上傳(僅限一張，非必要)

Save as Draft

Cancel Create

Save & Publish

按Next

Next ▾

**LOCATION**

**REGISTRATION & PAYMENT**

**SPEAKERS**

**REPORT AND ATTENDANCE**

## REGISTRATION & PAYMENT

### Registration ?

?  Standard  External  None

Registration starts \*

Registration ends \*

Maximum Registrations (0-999) ?

Require IEEE Event Terms and Conditions Consent ?



Menu Selections ?  Yes  No

Custom registration questions ?  Yes  No

1. 若此場活動有報名程序，請選擇Standard，並填寫報名起迄日期。
2. 若無請選擇None，且無需填寫其他資訊。

### Payment

Details are missing to enable payment set up. To enable payment options, please fill in all required fields such as Host and Registration start/end dates. Required fields are marked with a red asterisk.

Save as Draft

Cancel Create

Save & Publish

按Next

Next 



## SPEAKERS

### 1ST SPEAKER INFORMATION

講者資訊處為選填

Topic ?

Distinguished Lecturer

Description

✂ 📄 📌 📎 🔗 <> **B** *I* U ~~S~~ A ▼ 🖋 ▼ System Font ▼ 12pt ▼ *I*<sub>x</sub> ↶ ↷

P

POWERED BY TINY

Prefix ?

First Name ?

Middle Name ?

Last Name ?

Suffix ?

Display Name ?

URL ?

## REPORT AND ATTENDANCE

### Report Info

Enter attendance numbers to file report for this event.

1. 此部分雖無紅色標記，但卻為必填項目，敬請留意。
2. 請填報此場活動參與人數中：IEEE的會員人數、非會員人數。
3. 若填報活動還沒發生，則無法填入人數，要等發生後才能回來更新。

IEEE Attended ?

Guests Attended ?

Save as Draft

Cancel Create

Save & Publish

Next ▾



上述資料皆填寫完成後，  
請於此處按下Save & Publish。

然後就會跳轉到下一頁的畫面 ↓

[Administration Home](#)[Manage](#)[View](#)[View Event Flyer](#)[Edit](#)[Registrants](#)[@Event](#)[Create from Existing](#)[Create eNotice from Event](#)[Session Activity](#)[2022 Annual Mem...](#)

## 2022 Annual Membership Meeting

[Published](#)[Reported](#)[#2022](#)[#Annual](#)[#Membership](#)[#Meeting](#)[Host](#)

R00095 - Tainan Section

[Date and Time](#)

Date: **18 Nov 2022**  
Time: **01:00 PM to 05:00 PM**  
All times are (UTC+08:00) Taipei  
 Add Event to Calendar  
 iCal  
 Google Calendar

[Location](#)Tainan, T'ai-wan  
Taiwan[Category](#)

Administrative &gt; ExCom

[Contact](#)

Tainan Section

[Registration & Pricing](#)

Registration is not currently applicable for this event.

[Registrants](#)

There are currently no registrants for this event.

[Event Media](#)

Upload up to 10 MiB of media for this event

There are no media associated with this event yet.

[Manage Media](#)

Reported的標籤出現，  
代表活動已成功建立。  
若無，請參考下頁

若無看到Reported的字樣出現，代表活動尚未建立完成(未填寫參與人數/因活動日還未到不能填人數)。

補充辦法有二，如下所示：

(1) 點選Edit，進入剛才建立活動頁面，於最後一項「REPORT AND ATTENDANCE」填寫人數後，再按Save & Publish後即可。

(2) 點選此畫面右下角的「File Report」，填報會議參與人數後，按submit提交即可。

提醒：請確認畫面出現 **Reported** 字樣後再離開，以確保完成活動建立。

(1)

IEEE vTools EVENTS

Welcome, Kuo-Sheng Cheng

Event was successfully edited.

VTOOLS SEARCH EVENT/REPORT ADMINISTRATION VIEW FEEDS ABOUT CONTACT

Administration Home

Manage

**Edit**

Participants

@Event

Create from Existing

Create eNotice from Event

Session Activity

Regular me...

Regular me...

BME Tainan ...

Invited Talk

Startup Fou...

The Past, Pr...

NVIDIA Infer...

Regular meeting

Published

Host

R00095 - Tainan Section

Date and Time

Date: 22 Jan 2020  
Time: 10:00 AM to 12:00 PM  
All times are Asia/Taipei  
Add Event to Calendar  
Outlook (vCal)  
iCal  
Google Calendar

Location

Tainan, T'ai-wan  
Taiwan

Category

Administrative > ExCom

Contact

Email event contact

Registration & Pricing

Registration is not currently applicable for this event.

Registrants

There are currently no registrants for this event.

Event Media

Upload up to 10 MiB of media for this event

There are no media associated with this event yet.

Manage Media

Reporting

You can quickly and easily enter attendance numbers and file a report here!

**File Report**

(2)

**繼續填報其他活動**

Schedule a New Event

File a Report for a Past Event

Events Activity



Welcome to your event administration dashboard! Recent, upcoming, and draft events are available for management.

If you need to find a specific event to manage, visit the [search page](#) and click 'Manage' in the search results.

Events that you've worked on during this session will be listed below for convenience.

方法1：  
點選MANAGE EVENTS→左側Schedule a New Event

 Recent Events

 Upcoming Events

 Draft Events

Displaying events 1 - 30 of 1638 in total [Next page](#)

Title	OU	Date	Reported On	Options
<a href="#">Introduction of the simulation tool of the millimeter wave antenna</a>	CH10314	30 Dec 2022	31 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">[SSCS DL] Trend in Digital PLL Design and New Opportunities in Spur Cancellation</a>	CH10395	29 Dec 2022	17 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">Chapter meeting</a>	CH10382	15 Dec 2022	18 Dec 2022	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">Workshop on Future Computing 2022 (WFC)</a>	R00095	15 Dec 2022	09 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">Invited Talk:Cross-Disciplinary Application of Artificial Intelligence</a>	CH10348	12 Dec 2022	30 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">IEEE Magnetics Distinguished Lecture - Spins, Bits, and Flips: Essentials for High-Density Magnetic Random-Access Memory</a>	CH10339	12 Dec 2022	13 Dec 2022	<a href="#">View</a>   <a href="#">Manage</a>



Welcome, Meng-Hsueh Chiang

**VTOOLS** ▾

SEARCH

MY EVENTS

MANAGE EVENTS

API

ABOUT

CONTACT

VTOOLS HOME

VTOOLS BLOG

VTOOLS TUTORIALS

ENGAGE

ENOTICE

**EVENTS**

NOMINATIONS

OFFICER REPORTING

STUDENT BRANCH REPORTING

SURVEYS

VOTING

WEBINABOX

XTREME

方法2：  
點選VTOOLS下拉選單→選EVENTS

Learn how to integrate Event notices with your website  
Hey! I want the new Search page.

Options

Sorted by Event Date

Download results as CSV

	Date	Hosts	Location	Virtual?	Reported On	Options
	06 Jan 2022...	R00095 - Ta...	Tainan, T'ai-...	No	08 Jul 2022	View   Manage
	25 Feb 2022...	R00095 - Ta...	Tainan, T'ai-...	No	08 Jul 2022	View   Manage
	15 Mar 202...	R00095 - Ta...	Tainan, T'ai-...	No	07 Jul 2022	View   Manage
	26 May 202...	R00095 - Ta...	Tainan, T'ai-...	No	07 Jul 2022	View   Manage
	14 Jun 2022...	R00095 - Ta...	Tainan, T'ai-...	No	07 Jul 2022	View   Manage
Tainan Se...	17 Jun 2022...	R00095 - Ta...	Tainan, T'ai-...	No	07 Jul 2022	View   Manage
	28 Jun 2022...	R00095 - Ta...		No	07 Jul 2022	View   Manage
	31 Jul 2022 ...	R00095 - Ta...	Tainan, T'ai-...	No	20 Oct 2022	View   Manage
	13 Sep 202...	R00095 - Ta...	Tainan, T'ai-...	No	20 Oct 2022	View   Manage

由此繼續 **Create An Event** ▾



Search Events



My Events



Manage Events



Create Event

## About vTools Events

IEEE vTools Events is used for managing IEEE Section, Subsection, Chapter, Affinity Group and Student Branch meetings and events.

All events that are scheduled in vTools Events are showcased in IEEE Collabratec™ and can be promoted on websites and eNotices.

[Learn more about vTools Events](#)

Map shows all upcoming or past IEEE events.

Region 10-Asia & Pacific ▾



## Recent Activity ?



- 2022 Taiwan Telecommunicat... Manage
- 2022 Fall of IEEE Taiwan Wor... Manage
- Technical Talk By Dr. Ya-Ling ... Manage
- Technical Talk Manage
- Technical Talk Manage
- IoT over NTN in 3GPP Rel-17 Manage

# 查詢已填報的活動紀錄

1. 各Chapter年度的活動裡必須最少填報2個Technical 類別，即符合IEEE總會補助US\$200之資格。
2. 若填報6個以上Technical 類別的活動，將獲得IEEE總會額外US\$75的補助。

## SEARCH EVENTS

前往SEARCH頁面，開啟Advanced Search  
以開啟時間設定的選單

to integrate Event notices with your website  
Hey! I want the old Search page.

### Search Options

Advanced Search

Clear Search

Search Term ?

Organizational Unit ?

Date Range ?

Click here to select an Organizational ⊖

- All ▾
- Upcoming
- Recent
- All

Search

Search

Geoun

Select organizational unit from the list.

For Geounits, enter a name or Geocode/SPO ID and press Enter, or click the Geounits tab to select from a list.

If you do not see the organizational unit listed, please [contact vTools staff](#) for further assistance.

- CH10311 - Tainan Section Chap,COM19
- CH10314 - Tainan Section Chapter,AP03
- CH10315 - Tainan Section Chapter,SP01
- CH10326 - Tainan Section Chapter,CAS04
- CH10328 - Tainan Section Chapter,CIS11
- CH10339 - Taipei/Tainan Joint Sections Chap,MAG33

## SEARCH EVENTS

Learn how to integrate Event notices with your website  
Hey! I want the new Search page.

Region選擇：R0-Asia & Pacific – Region 10

Section選擇：R00095 – Tainan Section

時間日期：可填1/1 1:00AM~12/31 11:50PM(參考)

Advanced Search

<b>Search term</b> ? <input type="checkbox"/> Exact <input type="text"/>	<b>Region</b> ? R0 - Asia & Pacific - Regi ▾	<b>Event Date &amp; Time</b> ? Recent   Upcoming After 01 Jan 2022 01:00 AM <input type="text"/>	<b>Virtual?</b> ? <input type="checkbox"/>
<b>Event Category</b> <input type="text"/>	<b>Section</b> ? R00095 - Tainan Section ▾	Before 31 Dec 2022 11:50 PM <input type="text"/>	<b>Reported?</b> ? <input type="checkbox"/>
<b>Event Sub-category</b> <input type="text"/>	<b>Organizational Unit</b> ? Organizational Unit選擇 自己所屬的Chapter ▾	<b>Location</b> ? Within <input type="text"/>	<b>Registration Open?</b> ? <input type="checkbox"/>
	<b>Society/Affinity Group</b> ? <input type="text"/>	of <input type="text"/>	<input type="button" value="Clear"/> <input type="button" value="Search"/>

Showing 30 upcoming events, around the world. Use the fields above to search for events.

Title	Date	Hosts	Location	Virtual?	Reported On	Options
-------	------	-------	----------	----------	-------------	---------

## SEARCH EVENTS

Learn how to integrate Event notices with your website  
Hey! I want the old Search page.

Search Options

Advanced Search

Clear Search

Search Term ?

Organizational Unit ?

R00095 - Tainan Section ▾

Date Range ?

All ▾

Search

Showing 50 of 1640 based on search criteria.

Download

搜尋結果出來後，請注意**Reported On**所顯示的資訊  
(有三種情況，下一頁會說明)

Title	Date	Host	Location	Reported On	Options
[CASS DL] Advanced Baseband Processing Circuits and Systems for 5G/B5G Communications	27 Mar 2023 01:15 PM	CH10326			<a href="#">View</a>   <a href="#">Manage</a>
Regular meeting	16 Jan 2023 02:00 PM	R00095		File Report	<a href="#">View</a>   <a href="#">Manage</a>
Introduction of the simulation tool of the millimeter wave antenna	30 Dec 2022 09:00 AM	CH10314	Pingtung, Kao-hsiung	31 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
[SSCS DL] Trend in Digital PLL Design and New Opportunities in Spur Cancellation	29 Dec 2022 01:10 PM	CH10395	Tainan, T'ai-wan	17 Jan 2023	<a href="#">View</a>   <a href="#">Manage</a>
Chapter meeting	15 Dec 2022 04:00 PM	CH10382	Taipei, T'ai-wan	18 Dec 2022	<a href="#">View</a>   <a href="#">Manage</a>

## SEARCH EVENTS

Learn how to integrate Event notices with your website  
Hey! I want the old Search page.

Search Options
Advanced Search
Clear Search

Search Term ?

Organizational Unit ?

R00095 - Tainan Section
-

Date Range ?

All
▾

Showing 50 of 1640 based on search criteria.

Download

1 2 3 4 5 ... Next > Last »

Title	Date	Host	Location	Reported On	Options
[CASS DL] Adv Systems for 5G, 6G Communications					View   Manage
Regular meeting				File Report	View   Manage
Introduction of the simulation tool of the millimeter wave antenna	30 Dec 2022 09:00 AM	CH10314	Pingtung, Kao-hsiung	31 Jan 2023	View   Manage
[SSCS DL] Trend in Digital Opportunities in Spur Cancellation				17 Jan 2023	View   Manage
Chapter meeting	15 Dec 2022 04:00 PM	CH10382	Taipei, T'ai-wan	18 Dec 2022	View   Manage

# 填報時間提醒

1. **每年10月初** - 會請各chapter將去年11月-當年10月間的活動彙整成表格 (屆時隨信附上word檔，格式可參考下頁)，**回傳期限約10月中**，建議此時各chapter即可同步將活動填上vTools Event。  
所提供資訊將作為Chapter Annual Report收錄至會員大會手冊中。  
**信件標題 #Chapter Annual Report #Activity Report**
2. **每年1月初** - 會請各chapter將去年1-12月的活動都填上vTools Event(線上填寫)，**填報截止日約2月初**，通常適逢農曆年，請抓緊時間填寫，以便後續秘書處彙整。  
**信件標題 #L31 Meeting Report #Event Report**
3. 各Chapter年度的活動裡必須最少填報**2個Technical** 類別，即符合IEEE總會補助US\$200之資格。
4. 若填報6個以上Technical 類別的活動，將獲得IEEE總會額外US\$75的補助。

## R10 Incentive - Activities Submission Form

Date				
Event				
Location				
Category		Sub-Category		
Speaker	Name			
	Affiliation			
Attendances	IEEE Members		Guests	
Photo Link				

關於活動照片：

1. 在填報活動時，DETAILS→Event Picture處，可選擇一張圖片 / 照片上傳。

### DETAILS

Title \* ?

Category \* ?

Select one ...

Sub-category ?

Select one ...

Is this a Women in Engineering (WIE) event?

Event Picture ?

選擇檔案

未選擇任何檔案

2. 填完後點擊View所開啟的網頁，即可作為Photo Link的連結!

Title	Date	Host	Location	Reported On	Options
<a href="#">Host-based Intrusion Detection with Multi-datasource and Deep Learning</a>	14 Oct 2022 02:30 PM	WE00095	Tainan, T'ai-wan	06 Feb 2023	<a href="#">View</a> <a href="#">Manage</a>



# Thank you for your attention

更多填報指南，請參考參考：

<https://kb.ieee.org/vtools/blog/kbtopic/events/>

如遇任何問題，也請來信或來電與我們聯繫。

國立成功大學資工系

IEEE Tainan Section | 第十屆秘書處

[tainansection.ieee@gmail.com](mailto:tainansection.ieee@gmail.com)

(06) 275-7575 ext. 62520-1005

(上午8-12點，下午1點半-5點)