



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Mr. Roelof Swanepoel— Section Chair IEEE Queensland.	Dr. Mandar Gujrathi— Secretary School of ITEE, University of Queensland Brisbane, Queensland 4072
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**Minutes of Meeting 13<sup>th</sup> September 2011**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Roelof Swanepoel	√		
Vice Chair	Sandra Mau	√		
Secretary	Mandar Gujrathi	√		
Treasurer	Mike Robinson	√		
Immediate Past Chair	Abbas Bigdeli		√	
Newsletter Editor	Robert Ellen		√	
Webmaster	Ashkan Boldaji			
Professional Activities	Farhad Dadgostar			
Membership Development chair	Sam Shiao	√		
Awards & Recognition	Abbas Bigdeli			
Student Activities Chair	Steven Lawrance		√	
Educational Activities Chair	Jan McSweeney			
Educational Activities VC	Mark Griffin		√	
Engineers Australia Liaison	Tapan Saha	√		
Women in Engineering	Sandra Mau	√		
Women in Engineering (Vice chair)	Mai Nguyen			
Aerospace and Electronic Systems Chapter	Peter Lindsay	√		
Aerospace and Electronic Systems Chapter (VC)	John Davies		√	
Aerospace and Electronic Systems Chapter (Sec)	Garry Einicke		√	
Computational Intelligence Chapter	Michael Blumenstein		√	
Computational Intelligence Chapter (VC)	Ross Hayward		√	
Computational Intelligence Chapter (Sec)	Hong Lee		√	
Computer Chapter	Jianming Yong			
Computer Chapter (VC)	Mehrtash Harandi			
Computer Chapter (Sec)	Mike Robinson	√		
Control Sys/Robo & Auto Chapter	Gordon Wyeth			
Control Sys/Robo & Auto Chapter (VC)	Robert Zlot			
Control Sys/Robo & Auto Chapter (Sec)	John Billingsley	√		
Engineering in Medicine & Biology Chapter	Amol Wagholar	√		
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			
Engineering in Med. & Biology Chapter (Sec)	Anthony Nguyen			
MTT/AP Chapter	Jacob Coetzee	√		
MTT/AP Chapter (VC)	David Enchelmaier	√		
MTT/AP Chapter (Sec)	Konstanty Bialkowski	√		
Power & Energy Chapter	Tapan Saha	√		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Power & Energy Chapter (Secretary)	Mehdi Eghbal		√	
Power and Energy Chapter (Student rep)	Alexandra Price			
Signal Pro & Comms Chapter	Dhammika Jayalath		√	
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson		√	
Signal Pro & Comms Chapter (Sec)	Wei Xiang			
GOLD Affinity Group	Roelof Swanepoel	√		
GOLD Affinity Group (VC)	Robert Ellen		√	
GOLD Affinity Group (Sec)	Lasantha Perera		√	
Student Counsellor QUT	Jacob Coetzee	√		
Student Counsellor UQ	Vaughan Clarkson		√	
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			
Student Counsellor CQU	Amanullah Than Oo			



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Number	Item	Action	Actionee
1.0	Attendance and apologies.	Noted	
2.0	Confirmation of agenda.	Confirmed	
3.0	Acceptance of minutes of the last meeting.	Minutes Accepted	
4.0	Business arising from the last meeting.	RE circulates newsletter AGM on Thursday 01 December. Succession planning for 2012.	
5.0	Committee Coordination – Section Chair.	UQ Student Branch is the winner of a 2010-2011 IEEE Student Enterprise Award IEEE Qld website to be updated (RS to contact AB) with section history Jan McSweeney resigns from Educational Activities chair. RS to contact Mark Griffin (awaiting feedback from Educational activities) IEEE Xtreme programming challenge competition on 22/10/11 IEEE day to be held on 06/10/11. RS to email committee on details RS proposes to have an industry liaison officer. IEEE TAB nominations are open. RS to email details. RS suggests chapters to include future plans in their summaries for AGM report. MG to email. Sections congress slides/presentations online. RS and SM share experiences on their visit. EOY elections, RS to email.	RS  RS  MG  RS
6.0	Reports from the Section Committee		
6.1	Vice Chair	SM circulates meal options for AGM. To email menus. SM to decide on the speaker for AGM	SM
6.2	Secretary	Call for chapter summaries sent. Deadline Nov 12, 2011.	
6.3	Treasurer	Treasurer report accepted RS suggests MR to change signatories.	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

6.4	Awards & Recognition	AB to circulate nomination call for 2011 awards.	AB
6.5	Professional Activities	--	
6.6	Student Activities	--	
6.7	Membership Development	Membership development kit received.	
6.8	Educational Activities	--	
6.9	Newsletter Editor	Newsletter is released	
6.10	Webmaster	RS to contact webmaster for website update	RS
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	JC to appoint new committee.	
7.2	UQ Student Chapter	--	
7.3	GU Student Chapter	--	
7.4	CQU Student Chapter	--	
7.5	USQ Student Chapter	--	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	An event to be held next week. PL to lodge events on vtools, L31	
8.2	Computational Intelligence	--	
8.3	Computer Society	MR to report event, MR to talk to JY JC to contact MR for an event	
8.4	Control Systems/Robotics & Automation	--	
8.5	Engineering in Medicine & Biology	EMBS career event 15-20 attendees Next event in planning. RS moves to approve reimbursement for EMBS career event, MG seconds. EMBS student award: AW to update on proposal	
8.6	Microwave Theory & Techniques/Antennas & Propagation	New event in plans	
8.7	Power & Energy	IET Event tomorrow 29/09 IEEE DL tour	
8.8	Signal Processing/Communications	2 events held so far	



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

8.9	Graduates of Last Decade	ICT Young Explorers function held in August STEP function plans.	
8.10	Women In Engineering	Event in planning Plans to hold a workshop (overpriced) cancelled	
9.0	Other business.	Succession planning to be decided in next month's meeting RS suggests to bid for TENCON 2013 conference.	
10.0	Next meeting.	<b>11<sup>th</sup> October 2011.</b>	