



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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| Mr. Roelof Swanepoel— Section Chair IEEE Queensland. | Dr. Mandar Gujrathi— Secretary School of ITEE, University of Queensland Brisbane, Queensland 4072 |
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Minutes of Meeting 10th May 2011
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

| Office | Attendance | Present | Apology | Absent |
|--|----------------------|---------|---------|--------|
| Chair | Roelof Swanepoel | √ | | |
| Vice Chair | Jasmine Banks | √ | | |
| Secretary | Mandar Gujrathi | √ | | |
| Treasurer | Mike Robinson | √ | | |
| Immediate Past Chair | Abbas Bigdeli | | √ | |
| Newsletter Editor | Robert Ellen | √ | | |
| Webmaster | Ashkan Boldaji | | | × |
| Professional Activities | Farhad Dadgostar | | | × |
| Membership Development chair | Sam Shiao | √ | | |
| Awards & Recognition | Abbas Bigdeli | | √ | |
| Student Activities Chair | Steven Lawrance | | √ | |
| Educational Activities Coordinator | Jan McSweeney | | | × |
| Engineers Australia Liaison | Tapan Saha | √ | | |
| Women in Engineering | Sandra Mau | √ | | |
| Women in Engineering (Vice chair) | Mai Nguyen | | | |
| Aerospace and Electronic Systems Chapter | Peter Lindsay | | √ | |
| Aerospace and Electronic Systems Chapter (VC) | John Davies | | | × |
| Aerospace and Electronic Systems Chapter (Sec) | Garry Einicke | | | × |
| Computational Intelligence Chapter | Michael Blumenstein | | √ | |
| Computational Intelligence Chapter (VC) | Ross Hayward | | | × |
| Computational Intelligence Chapter (Sec) | Hong Lee | | √ | |
| Computer Chapter | Mike Robinson (act) | √ | | |
| Computer Chapter (VC) | Jianming Yong | | | × |
| Computer Chapter (Sec) | Mike Robinson | √ | | |
| Control Sys/Robo & Auto Chapter | Gordon Wyeth | | √ | |
| Control Sys/Robo & Auto Chapter (VC) | Robert Zlot | | √ | |
| Control Sys/Robo & Auto Chapter (Sec) | John Billingsley | | √ | |
| Engineering in Medicine & Biology Chapter | Amol Waghlikar | | √ | |
| Engineering in Med & Biology Chapter (VC) | Mohan Karunanithi | | | × |
| Engineering in Med. & Biology Chapter (Sec) | Anthony Nguyen | | | × |
| MTT/AP Chapter | Jacob Coetzee | | √ | |
| MTT/AP Chapter (VC) | David Enchelmaier | √ | | |
| MTT/AP Chapter (Sec) | Konstanty Bialkowski | | √ | |
| Power & Energy Chapter | Tapan Saha | √ | | |
| Power & Energy Chapter (VC) | Jose Lopez-Roldan | | | × |
| Power & Energy Chapter (Secretary) | Mehdi Eghbal | | √ | |
| Power and Energy Chapter (Student rep) | Alexandra Price | | | × |



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| Signal Pro & Comms Chapter | Dhammika Jayalath | √ | | |
| Signal Pro & Comms Chapter (VC) | Vaughan Clarkson | | √ | |
| Signal Pro & Comms Chapter (Sec) | Wei Xiang | | √ | |
| GOLD Affinity Group | Roelof Swanepoel | √ | | |
| GOLD Affinity Group (VC) | Robert Ellen | √ | | |
| GOLD Affinity Group (Sec) | Lasantha Perera | √ | | |
| Student Counsellor QUT | Jacob Coetzee | | √ | |
| Student Counsellor UQ | Vaughan Clarkson | | √ | |
| Student Counsellor GU-GC | <i>Vacant</i> | | | |
| Student Counsellor GU-Nathan | <i>Vacant</i> | | | |
| Student Counsellor USQ | Tony Ahfock | | | × |
| Student Counsellor CQU | Amanullah Than Oo | | | × |



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| Number | Item | Action | Actionee |
|--------|--|--|----------|
| 1.0 | Attendance and apologies. | Noted | |
| 2.0 | Confirmation of agenda. | Confirmed | |
| 3.0 | Acceptance of the minutes of the last meeting. | Minutes accepted | |
| 4.0 | Business arising from the last meeting. | RS has communicated to NIMS petitioner. Officer reporting on the CS chapter. | MG |
| 5.0 | Committee Coordination – Section Chair. | Students keen to visit R10 congress in AKL—need for sponsorship. TS advises Powerlink sponsorship not possible since congress is held overseas. | |
| 6.0 | Reports from the Section Committee | | |
| 6.1 | Vice Chair | JB presents dinner plan. JB resigns from the vice-chair due to personal reasons. RS to call for nominations for vice chair | RS |
| 6.2 | Secretary | -- | |
| 6.3 | Treasurer | MR expresses concern over the spending rate. RS suggests industry sponsorship for events. TS suggests to drop per event costs to \$200 from \$300, RS seconds. AGM costs need to be controlled. TS enquires the status of NZ\$2000 to be paid to IEEE-NZ-PES. Cheque from Ergon corp (\$1000) received. Cheque from Energex (\$1000) not tracable. MR to update. | MR |
| 6.4 | Awards & Recognition | | |
| 6.5 | Professional Activities | EA fraternity dinner: TS and RS to update on the sponsorship, banners, speech, dinner subsidy. Email to be circulated. | TS/ RS |
| 6.6 | Student Activities | -- | |
| 6.7 | Membership Development | -- | |
| 6.8 | Educational Activities | -- | |
| 6.9 | Newsletter Editor | Articles for newsletter to be sent to RE by Saturday | |
| 6.10 | Webmaster | Webpage: RE suggests that a second member can also be given the rights to update the webpage along with the webmaster. | |



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| 7.0 | Student Chapter Activities | | |
| 7.1 | QUT Student Chapter | -- | |
| 7.2 | UQ Student Chapter | Industry event held. | |
| 7.3 | GU Student Chapter | -- | |
| 7.4 | CQU Student Chapter | -- | |
| 7.5 | USQ Student Chapter | -- | |
| 8.0 | Chapter and Affinity Groups | | |
| 8.1 | Aerospace & Electronic Systems | -- | |
| 8.2 | Computational Intelligence | Event held last week | |
| 8.3 | Computer Society | -- | |
| 8.4 | Control Systems/Robotics & Automation | -- | |
| 8.5 | Engineering in Medicine & Biology | -- | |
| 8.6 | Microwave Theory & Techniques/Antennas & Propagation | -- | |
| 8.7 | Power & Energy | Event on 26 th May, jointly with IEA and IEEE (PES). E-notice to be sent. An event to be held on 11 th August. RS approves the budget, MG seconds. PES wins IEEE high performing chapter award. Outstanding chapter application under consideration. | |
| 8.8 | Signal Processing/Communications | Event held on 13 th April. 27 attendees (incl. 20 IEEE members) Second DLT event planned for August Third event planned by SM. | |
| 8.9 | Graduates of Last Decade | STEP event in progress. | |
| 8.10 | Women In Engineering | Event in planning for July with Prof. Ramalatha. SM to email details. SM plans to organise a business-oriented workshop at a later stage. | |
| 9.0 | Other business. | | |
| 10.0 | Next meeting. | 7th June 2011. | |