



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Mr. Roelof Swanepoel— Section Chair IEEE Queensland.	Dr. Mandar Gujrathi— Secretary School of ITEE, University of Queensland Brisbane, Queensland 4072
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Minutes of Meeting 14th June 2011
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Roelof Swanepoel	√		
Vice Chair	Vacant			
Secretary	Mandar Gujrathi	√		
Treasurer	Mike Robinson	√		
Immediate Past Chair	Abbas Bigdeli	√		
Newsletter Editor	Robert Ellen		√	
Webmaster	Ashkan Boldaji			
Professional Activities	Farhad Dadgostar			
Membership Development chair	Sam Shiao			
Awards & Recognition	Abbas Bigdeli	√		
Student Activities Chair	Steven Lawrance	√		
Educational Activities Coordinator	Jan McSweeney			
Engineers Australia Liaison	Tapan Saha		√	
Women in Engineering	Sandra Mau	√		
Women in Engineering (Vice chair)	Mai Nguyen			
Aerospace and Electronic Systems Chapter	Peter Lindsay			
Aerospace and Electronic Systems Chapter (VC)	John Davies			
Aerospace and Electronic Systems Chapter (Sec)	Garry Einicke			
Computational Intelligence Chapter	Michael Blumenstein			
Computational Intelligence Chapter (VC)	Ross Hayward			
Computational Intelligence Chapter (Sec)	Hong Lee			
Computer Chapter	Mike Robinson (act)	√		
Computer Chapter (VC)	Jianming Yong			
Computer Chapter (Sec)	Mike Robinson	√		
Control Sys/Robo & Auto Chapter	Gordon Wyeth		√	
Control Sys/Robo & Auto Chapter (VC)	Robert Zlot		√	
Control Sys/Robo & Auto Chapter (Sec)	John Billingsley	√		
Engineering in Medicine & Biology Chapter	Amol Waghlikar	√		
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			
Engineering in Med. & Biology Chapter (Sec)	Anthony Nguyen			
MTT/AP Chapter	Jacob Coetzee	√		
MTT/AP Chapter (VC)	David Enchelmaier			
MTT/AP Chapter (Sec)	Konstanty Bialkowski	√		
Power & Energy Chapter	Tapan Saha		√	
Power & Energy Chapter (VC)	Jose Lopez-Roldan			
Power & Energy Chapter (Secretary)	Mehdi Eghbal	√		
Power and Energy Chapter (Student rep)	Alexandra Price			



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Signal Pro & Comms Chapter	Dhammika Jayalath	√		
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson		√	
Signal Pro & Comms Chapter (Sec)	Wei Xiang			
GOLD Affinity Group	Roelof Swanepoel	√		
GOLD Affinity Group (VC)	Robert Ellen			
GOLD Affinity Group (Sec)	Lasantha Perera			
Student Counsellor QUT	Jacob Coetzee	√		
Student Counsellor UQ	Vaughan Clarkson		√	
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			
Student Counsellor CQU	Amanullah Than Oo			



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Confirmed	
3.0	Acceptance of minutes of the last meeting.	Minutes accepted.	
4.0	Business arising from the last meeting.	RS calls for nominations for Section Vice Chair. RS gives feedback on EA fraternity dinner.	
5.0	Committee Coordination – Section Chair.	3 students registered for the R10 congress in Auckland RS to have offline discussions for Vice Chair. To update IEEE merchandise: low on supplies. RS to update	RS
6.0	Reports from the Section Committee		
6.1	Vice Chair	--	
6.2	Secretary	Calls for section summaries for the AGM report. An email to be sent out. AB suggests circulating a half-yearly attendance record.	MG
6.3	Treasurer	RS agrees to pay for Fairplay event. To communicate with VC. RS to discuss offline with MR on the budget.	
6.4	Awards & Recognition	--	
6.5	Professional Activities	--	
6.6	Student Activities	R10 student congress in AKL. Deadline missed for UQ funding. SL to provide updates by next meeting.	SL
6.7	Membership Development	--	
6.8	Educational Activities	--	
6.9	Newsletter Editor	RE newsletter is ready.	RE
6.10	Webmaster	--	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	8 new members joined.	
7.2	UQ Student Chapter	VC report accepted.	
7.3	GU Student Chapter	--	
7.4	CQU Student Chapter	MG to follow up with CQU student counsellor regarding officer reporting.	MG
7.5	USQ Student Chapter	--	



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8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	--	
8.2	Computational Intelligence	--	
8.3	Computer Society	MR to update on events	MR
8.4	Control Systems/Robotics & Automation	--	
8.5	Engineering in Medicine & Biology	AW outlines chapter plans for an annual career event Planning underway for a student project award. Details to be broadcasted. Nominates a student representative for EMBS.	AW
8.6	Microwave Theory & Techniques/Antennas & Propagation	--	
8.7	Power & Energy	Event held on 26/05. Event on 8/07, e-notice to be sent 11/08 DL tour 25/08 Event planned on geothermal energy.	ME
8.8	Signal Processing/Communications	DL tour on 22/08, e-notice to be sent	DJ
8.9	Graduates of Last Decade	--	
8.10	Women In Engineering	SM outlines plan for Prof. Ramalatha visit. \$150 approved as dinner costs + event costs.	
9.0	Other business.	RS suggests (on a trial basis) to fund each event with \$200 (rather than \$300) for the remainder of 2011. Decision to be re-evaluated at Dec 2011 meeting. This does not apply to student chapter events. AB seconds. Motion is accepted.	
10.0	Next meeting.	12th July 2011	