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Minutes of Meeting 8th June 2010
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	x		
Vice Chair	Roelof Swanepoel	x		
Secretary	Bart Sedgwick		x	
Treasurer	Jasmine Banks	x		
Immediate Past Chair	Vaughan Clarkson	x		
Newsletter Editor	Robert Ellen	x		
Webmaster	Ashkan Boldaji			x
Professional Activities	Farhad Dadgostar		x	
Membership Coordinator	<i>Vacant</i>			
Awards & Recognition	Michael Lees		x	
Student Activities Chair	<i>Vacant</i>			
Educational Activities Coordinator	Jan McSweeney	x		
Engineers Australia Liaison	Tapan Saha	x		
Women in Engineering	<i>Sandra Mau</i>	x		
Aerospace and Electronic Systems Chapter	Peter Lindsay	x		
Aerospace and Electronic Systems Chapter (VC)	Garry Einicke			x
Computational Intelligence Chapter	Marcus Gallagher			x
Computational Intelligence Chapter (VC)	Michael Blumenstein			x
Computer Chapter	Philip Machanick	x		
Computer Chapter (VC)	Jianming Yong			x
Control Sys/Robo & Auto Chapter	Gordon Wyeth			x
Control Sys/Robo & Auto Chapter (VC)	John Billingsley	x		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	x		
Engineering in Medicine & Biology Chapter (VC)	Stephen Wilson			x
MTT/AP Chapter	Karla Ziri-Castro			x
MTT/AP Chapter (VC)	Jacob Coetzee			x
Power & Energy Chapter	Tapan Saha	x		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			x
Signal Pro & Comms Chapter	Dharmika Jayalath		x	
Signal Pro & Comms Chapter (VC)	Vaughn Clarkson	x		
GOLD Affinity Group	Roelof Swanepoel	x		
GOLD Affinity Group (VC)	Robert Ellen	x		
Student Counsellor QUT	Jasmine Banks	x		
Student Counsellor UQ	Vaughn Clarkson	x		
Student Counsellor GU-GC	Charles Hacker			x
Student Counsellor GU-Nathan	Yongsheng Gao			x
Student Counsellor USQ	Tony Ahfock			x



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Student Counsellor CQU	Shawkat Ali	x		
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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Added item 8.10 – Women In Engineering	BS
3.0	Confirmation of minutes of the last meeting.	Minutes accepted	
4.0	Business arising from the last meeting.	E-notice for WIE launch offer – sent Electrical Fraternity dinner – actions agreed to Shawkat’s resume circulated Newsletter update received	
5.0	Committee Coordination – Section Chair.	Fraternity dinner - Request from EA for sponsorship agreed to - Complete and mail cheque - Prepare presentation for the evening - E-mail to committee for volunteers Confirmation of sponsorship for Shawkat Ali as SMIEEE	JB/TS RS/AB AB
6.0	Reports from the Section Committee		
6.1	Vice Chair	AGM - Finalise proposal to EA for co-hosting of AGM - Invitation to premier - Book venue/date Student thesis prize - Send reminders WIE - Follow up on petition	RS RS RS RS RS
6.2	Secretary	Add WIE item to agenda and minutes	BS
6.3	Treasurer	Report accepted	
6.4	Awards & Recognition	Propose changes for nomination procedure for outstanding contributions. Amended to have 3 criteria that have to be met for nomination to be successful. AB moved to accept, RE seconded. Motion passed.	
6.5	Professional Activities	Talk organised for 24 June on venture capital (co-hosted with	



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		GOLD)	
6.6	Student Activities	Position vacant	
6.7	Membership Development	Position vacant	
6.8	Educational Activities	Gold Coast membership drive near end June Send e-mail to request help from execom Send membership drive gifts	JM AB
6.9	Newsletter Editor	Newsletter by mid August, material by end July October newsletter to include AGM info	
6.10	Webmaster	Link providing fixed – www.ieee.org/queensland	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	Nothing to report Newsletter article on last event to be submitted	JB
7.2	UQ Student Chapter	No new activities New student PES chapter formed – activities planned early in 2 nd semester	
7.3	GU Student Chapter	Nothing to report	
7.4	CQU Student Chapter	Event/Membership drive in July (Gladstone campus) Query on subsection formation	
7.5	USQ Student Chapter	Lunchtime event/meeting during late May Membership drive in first week of 2 nd semester	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Upcoming talk from Boeing - Involve student branches	PL/VC
8.2	Computational Intelligence	Shawkat to contact about potential functions	
8.3	Computer Society	PM to possibly plan own events due to lack of suggestions from companies approached AB suggests NICTA DL to CS TS suggests contacting R10 for DL	FD/PM
8.4	Control Systems/Robotics & Automation	Discuss co-badging event with Gordon	AB
8.5	Engineering in Medicine &	Cheque for past event to be sent	JB



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	Biology	Mohan chairing session in conference Co-hosting event with Aus Biotech	
8.6	Microwave Theory & Techniques/Antennas & Propagation	AB to contact about possible events	AB
8.7	Power & Energy	Society student chapter formed 3 confirmed events: - 21 June: Prof Derek Abbot, UQ - \$260 - 5 July: Prof Ian Hiskens - \$260 - DL: Dr Bruno Meyer (EDF), Workshop 10 July - \$1300 (business class covered by NZ entity)	
8.8	Signal Processing/Communications	Event planning in progress	
8.9	Graduates of Last Decade	Co-hosting event with professional development chair Project management event in planning STEP event in planning	
8.10	Women In Engineering	Launch event booked for 28 July with Else Shepherd Send proposed budget by flying minutes	SM
9.0	Other business.	Nomination for 2011 officers – nomination committees	AB
10.0	Next meeting.	13 July 2010	