

Minutes of Meeting held on July 10th 2018, 5:30pm
Venue: UQ, St Lucia Campus, Advanced Engineering Building #49, Room 49-601
Webex Meeting Number: 591 164 987 Dial in Number (1800456315)

Dr. Daniel Eghbal, IEEE QLD Section Chair	Dr. Alexandra Posoldova - IEEE QLD Section Secretary
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Office	Attendance	Present	Apology	Skype/ Webex	Absent
Chair	Daniel Eghbal	X			
Vice Chair	Nilesh Modi		X		
Secretary	Alexandra Posoldova	X			
Treasurer	Vaughan Clarkson	X			
Immediate Past Chair	Garry Einicke				
Newsletter Editor	David Russel	X			
Webmaster	Farzad Farajizadeh	X			
Professional Activities	Mehdi Mosadeghy			X	
Membership Development chair	Sudarshan Dahal				
Awards & Recognition	Marcus Jiang				
Student Activities Chair	Rasoul Garmabdari				
Student Activities Assistant Chair	Mostafa Esmaili				
Educational Activities Chair					
Engineers Australia Liaison	Tapan Saha				
TISP	Jan McSweeney				
Women in Engineering (Chair)	Marie-Luise Wille		X		
Women in Engineering (Vice chair)	Negareh Ghasemi			X	
Women in Engineering (Secretary)	Hanxiao Zhang		X		
Aerospace and Electronic Systems Chapter (Chair)	Jason Williams		X		
Aerospace and Electronic Systems Chapter (VC)	Ken Morris		X		
Aerospace and Electronic Systems Chapter (Sec)	Amit I-Singh		X		
Computational Intelligence Chapter (Chair)	Andrew Lewis		X		

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Computational Intelligence Chapter (VC)	Garima Samvedi		X		
Computational Intelligence Chapter (Sec)	Toshi Sinha		X		
Computational Intelligence Chapter (Treasurer)	Zahra Jadidi				
Computer Chapter (Chair)	Amin Gharipour				
Computer Chapter (VC)	Rajib Rana				
Computer Chapter (Sec)					
Computer Chapter (Treasurer)					
Control Sys/Robo & Auto Chapter (Chair)	Luis Mejias Alvarez			X	
Control Sys/Robo & Auto Chapter (VC)	Navinda Kottege				
Control Sys/Robo & Auto Chapter (Sec)					
Engineering in Medicine & Biology Chapter (Chair)	Qing Zhang				
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi				
Engineering in Med. & Biology Chapter (Sec)	Vanessa Smallbon				
MTT/AP Chapter (Chair)	Morteza Shahpari			X	
MTT/AP Chapter (VC)	Antony Lui				
MTT/AP Chapter (Secretary)	Konstanty Bialkowski		X		
PE/IE/EA (Chair)	Mahinda Vilathgamuwa				
PE/IE/EA (VC)	Junwei Lu		X		
PE/IE/EA (Sec)	Seyyed Ali Pourmousavi Kani				
PE/IE/EA (Treasurer)	Mohammadhossein Etesami				
Power & Energy Chapter (Chair)	Tapan Saha			X	
Power & Energy Chapter (VC)	Nilesh Modi		X		
Power & Energy Chapter (Secretary)	Mohammadhossein Etesami				
Power and Energy Chapter (treasurer)	David Batterham	X			
Signal Pro & Comms Chapter (Chair)	Greg Hislop				
Signal Pro & Comms Chapter (VC)	Muhammad Mohtasim Sajjad		X		
Signal Pro & Comms Chapter (Sec)					

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Young Professionals Affinity Group (Chair)	Sohrab (Rob) Makaremi			X	
Young Professionals Affinity Group (VC)	Nazanin Nadian		X		
Young Professionals Affinity Group (Secretary)	Reuben Peterkin				
Young Professionals Affinity Group (Treasurer)					
Student Counsellor QUT	Ghavam Nourbakhsh				
QUT Student Branch, Chair	Nima Khoshirat			X	
QUT Student Branch, Vice-Chair	Mohsen Khorasany				
QUT Student Branch, Secretary	Mac Akmal Jahan	X			
QUT Student Branch, Treasurer	Chandrama Sarker				
Student Counsellor UQ	Chandima Ekanayake		X		
UQ Student Branch Chair	Blake Alexander				
UQ Student Branch Vice-Chair	Sean Lin				
UQ Student Branch Secretary	Vishy Datla				
Student Counsellor GU-Nathan	Sascha Stegen				
GU Nathan Student Branch Chair	Ian Ockenden				
GU Nathan Student Branch Vice-Chair	Abdul Rehman				
GU Nathan Student Branch Secretary	Douglas Skinner				
GU Nathan Student Branch Treasurer	Joseph Simeon				
Student Counsellor GU-GC	Stephen So				
GU-GS Student Branch Chair	Carl Kleinschmidt				
GU-GS Student Branch Vice-Chair	Jade Newing			X	
GU-GS Student Branch Secretary	Georgia Nicholso				
Student Counsellor USQ	Vacant				
Student Counsellor CQU - Brisbane	Sangeetha Kutty				
Student Counsellor CQU - Rockhampton	Ed Palmer				
Australian Oceanic Engineering Chapter - Queensland Rep	Navinda Kottege				
Power and Energy Chapter (student rep chair)	Ebby Thomas	X			
Power and Energy Chapter (student rep vice-chair)					

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IEEE ç President	Wriece Madessery		X		
IEEE HKN VP	Joshua Riddell		X		
IEEE HKN Secretary	Samuel Eadie		X		
IEEE HKN Treasurer	Lucas Rabenhorst		X		
IEEE HKN Media officer	Ashley Gillman		X		
IEEE HKN - Faculty advisor	Tapan Saha			X	
SSIT Chair	Kieran Tranter				
SSIT Vice-Chair	Michael Guihot	X			
SSIT Secretary	Morgan Broman				

The 6th Queensland Section meeting for 2018 started at 5:30pm after Chair noted that the required quorum was present and welcomed the members. Alexandra Posoldova (Secretary) recorded the minutes.

1. **Attendance and apologies:** As noted.
 2. **Confirmation of agenda:** agenda confirmed.
 3. **Approval of minutes of the last meeting:** Minutes of the section meeting on 12 Jun 2018 was circulated before the meeting. No changes or corrections were suggested. A motion was moved by the secretary for the acceptance of the minutes as true record of the meeting.
Motion: That the minutes of the meeting held on 12 Jun 2018 be accepted.
Proposer: Alexandra Posoldova **Seconded:** David Russell **Motion PASSED.**
 4. **Review of Action List:**
 - 4.1. All actions in action list are marked as completed
 5. **Section Chair:**
 - 5.1. Proposition to schedule a strategic planning meeting to discuss future activities of the section
 6. **Treasurer:**
 - 6.1. Treasurer report was circulated before the meeting.

Motion: Proposition to open everyday account with ANZ with four signatures (chair, vice-chair, treasurer and secretary of the section for the current year) with minimum of two to approve transactions. For 2018 these are Daniel Eghbal, Nilesh Modi, Vaughan Clarkson and Alexandra Posoldova. The account name should be "IEEE QLD Section".
Proposer: Vaughan Clarkson **Seconded:** Daniel Eghbal **Motion PASSED**
- 2018-7-1** Open everyday account with ANZ named IEEE QLD section with four signatures with minimum of two to approve transaction and internet banking access for all signatories. For 2018 these are Daniel Eghbal, Nilesh Modi, Vaughan Clarkson and Alexandra Posoldova.
7. **Newsletter:**
 - 7.1. Every chapter has to send newsletter contributions by 24th of July
 8. **Webmaster:**
 - 8.1. People who haven't sent profile photo shall do so as soon as possible
- 2018-7-2** Remove funding request form from website as all reimbursements need to be approved and recorded in minutes
9. **QUT chapter:**
 - 9.1. Request reimbursement of recent event. Funding request form submitted online.
 - 9.2. The list of planned events at QUT branch for the next few months are:
 - 9.2.1.1. August: Non-technical seminar; Interpersonal skills and networking for engineering career development.
 - 9.2.2. September: Technical talk; Building integrated solar systems, potentials and future prospects.

- 9.2.3. Early October: Technical talk; structures, algorithms and applications of deep learning.
- 9.2.4. Late October: Technical talk; Recent Advances in thin film solar cells.

10. Aerospace & Electronic Systems:

- 10.1. Radar conference
- 10.2. WIE and YP event

11. MTT/AP:

- 11.1. Received funding from IEEE HQ for thesis student award and requests approval to advertise this.

12. Power & Energy and DEIS Joint Chapter:

- 12.1. One event happened on June 19 @ 4:00 pm - 5:00 pm at UQ. Topic: Whole of Australian. National Electricity Market assessment of economic levels of transmission interconnection, intermittent generation and energy storage capacity. Speaker(s): Dr Ian Rose, went very well. 35+ attended the seminar and award ceremony. Dr Rose was awarded the outstanding engineer award of Queensland chapter.
- 12.2. Speaker: Alberto Troccoli (WEMC). Topic: CLIMATE SERVICES IN SUPPORT OF THE ENERGY TRANSFORMATION Advance Engineering Building (#49), Room 502 (Staff House Road, The University of Queensland, St. Lucia Campus). Date: Tuesday, 28th August 2018. Time: 11am
- 12.3. A joint event on 12 September between EA Electrical Branch, IEEE and IET. Manufacturing Lecture: PMU for distribution network. At 447 Upper Edward Street, Hawken Auditorium. 5-30pm for 6pm By DR Mehdi Mosadeghy and his colleague from Noja Power
- 12.4. Speaker: Dr Thomas Smolka. Tuesday, 2 October 2018 4:00 PM-5:30 PM (UTC+10:00) Brisbane. At UQ: further to follow.

13. Signal Pro & Comms Chapter :

- 13.1. Journal club meeting was held on the 3rd of July where Dr Paul Bellette presented a paper on Twice Ramanujan Sparsifiers, a complicated topic which he managed to explain really well. Thanks to the new Boeing Phantom works interest in the IEEE we had our biggest ever turnout (at least since I've been involved) with the event attracting 17 people including 11 members (7 from Boeing). Our next journal club meeting will be August 7th and while this has not yet been confirmed, Prof Vaughan Clarkson is likely to take the lead with a radar oriented paper (to help encourage our Boeing friends to come back)

14. Young Professionals:

15. Women in Engineering:

- 15.1. WIE ILS committee requested QLD Section Committee members to assist the organizing committee in contacting possible sponsors for the event.

16. HKN Mu Kappa Chapter:

- 16.1. Mu Kappa chapter has submitted their annual report to IEEE HKN HQ by the end of June 2018.
- 16.2. Mu Kappa Chapter has submitted an article for R-10 Newsletter in June 2018
- 16.3. AEMO Control centre site visit will be happening on 25th September.
- 16.4. More Functions to come during the latter part of the year.

The meeting adjourned at 6:45pm.

ACTION LIST

Actions shaded dark have been either completed or cancelled.
(Numbering Scheme: Meeting#-Action Number-Year).

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Action No	Description	Completion Date	Status
2018-6-1	Section chair to send the call for EOI to the committee for attending the 2018 SYWL Congress in Bali.		Completed
2018-7-1	Open everyday account with ANZ named IEEE QLD section with four signatures with minimum of two to approve transaction and internet banking access for all signatories. For 2018 these are Daniel Eghbal, Nilesh , Vaughan Clarkson and Alexandra Posoldova.		
2018-7-2	Remove funding request form from website		

Budget requests

Item name	date	Requested amount	Approved

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Item name	date	Requested amount	Approved