

**Minutes of Annual General Meeting held on 14 November 2017**
**Venue: Arbour Room, Brisbane Exhibition & Convention Centre**
**SKYPE video conference call ID: [ieee.qld](#)**

Daniel Eghbal – Section Chair IEEE Queensland.	Prepared by David Russell (Newsletter Editor) on behalf of Dr. Ghavam Nourbakhsh – Secretary IEEE Queensland
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**Attendance:**

	First Name	Last Name			First Name	Last Name
1	Shane	Arnott		28	Rob	Makaremi
2	Malcolm	Barrett		29	Nilesh	Modi
3	Keith	Callaghan		30	Ken	Morris
4	James	Cooney		31	Peter	Moy
5	Peter	Corke		32	Nazanin	Nadian
6	Todd	Cunningham		33	Lakshitha	Naranpanawe
7	Sudarshan	Dahal		34	Dazdon	Pallot
8	John	Edwards		35	Jakob	Pallot
9	Daniel	Eghbal		36	Rollsy	Ponmattam Madassery
10	Garry	Einicke		37	Wriece	Ponmattam Madassery
11	Chandima	Ekanayake		38	George	Poropat
12	Simon	English		39	Seyyed Ali	Pourmousavi Kani
13	Hossein	Etesami		40	Sundar	Ramamurthy
14	Alireza	Ghodsi		41	Glen	Rayward
15	Zunash	Ijaz		42	David	Russell
16	Tajrin	Ishrat		43	Neil	Rutland
17	Md Monirul	Islam		44	Aminmohammad	Saberian
18	Marcus	Jiang		45	Tapan	Saha
19	Brian	Joseph		46	Max	Samarski
20	Michael	Kearney		47	Hernán	Santana
21	Robert	Kennedy		48	Mehdi	Shafiei
22	Moshin	Khorasany		49	Kianoosh	Soltani Naveh
23	Nima	Khoshsirat		50	Muqadsa	Tahir
24	Brent	Lauder		51	Ebby	Thomas
25	Andrew	Lewis		52	David	Turner
26	Aaron	Liu		53	Licheng	Wang
27	Akmal Jahan	Mac		54	Jason	Williams

**Apologies**

	First Name	Last Name			First Name	Last Name
1	Bryan	Cheetham		4	Ghavameddin	Nourbakhsh
2	Navinda	Kottege		5	Marie-Luise	Wille
3	Jan	McSweeney				



## QUEENSLAND SECTION

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Number	Item	Discussion/Action	Actioned
1.0	Chair: Daniel Eghbal opened the meeting, welcomed the members and discussed venue housekeeping matters.		
2.0	Attendance and apologies.	David Russell took the minutes of the meeting as the Secretary was not present. The attendance and apologies are as listed on the first pages of these minutes.	Secretary
3.0	Confirmation of agenda.	Moved by Tapan Saha, Seconded by Nilesh Modi.	Vice-Chair
4.0	Acceptance of minutes of the last meeting (2016 AGM held on <b>29 November 2016</b> at <b>Terrace Room, Sir Llew Edwards Building, UQ</b> ).	Moved by Nilesh Modi and seconded by Tapan Saha.	No objections from the members, passed unanimously
5.0	Business arising from the last meeting (2016 AGM).	No items were reported.	Chair
5.0	Committee Coordination – Section Chair.	<ul style="list-style-type: none"><li>• The 2017 AGM Report has been uploaded to the IEEE QLD website and copies were available at the meeting.</li><li>• The AGM Report details the activity of the section through the 2017 year.</li><li>• The QLD Section held more than 70 events including seminars, conferences, lectures and workshops.</li><li>• The Section finances are in good shape and will be discussed in greater detail by the Treasurer.</li><li>• 2017 Section Congress – held in Australia (Sydney). Queensland sent 12 committee members to Section Congress &amp; ANZCON.</li><li>• Further details can be found in the AGM Report.</li></ul>	Chair

7.0 Reports from the Section Committee (AGM Report)			
7.1	Vice-chair	<ul style="list-style-type: none"> <li>Nilesh thanked all the volunteers who have contributed their time and experience to the Queensland Section this year.</li> <li>Further details can be found in the Vice-Chair report section in the 2017 AGM Report.</li> <li>Nilesh announced the 2018 committee members (the results of the section election which was held earlier in 2017). A full list of 2018 elected committee members can be found at the back of the minutes and on the website.</li> </ul>	
7.2	Treasurer	<ul style="list-style-type: none"> <li>Rob advised the meeting that details of the finances could be found in the AGM Report.</li> <li>There were no significant conferences that contributed to the cashflow through the accounts in 2017. The net worth of the section is 30% less than last year.</li> <li>The opening balance of the Access Account was \$5,919.44 on 1 December 2016, and the closing balance was \$20,919.58 on 5 November 2017.</li> <li>This year the committee agreed to sponsor a number of delegates to attend the IEEE Section Congress and ANZCON in Sydney. This contributed \$11,324.67 to the expenses for the section.</li> <li>The IEEE Qld section has seed funded \$20,000 to the RADAR2018 conference and the section would expect a good return on this investment.</li> </ul> <p><b>Income</b></p> <ul style="list-style-type: none"> <li>Income from the IEEE membership rebate was approximately the same as 2016.</li> <li>There were no other significant income streams. The term deposit closures allowed the cash flow for the section during the year.</li> </ul> <p><b>Expenses</b></p> <ul style="list-style-type: none"> <li>The main expense items this year were the same as last year with Student activities, AGM, meeting catering, student prizes and the travel sponsorship.</li> <li>Chapter expenses were a little more than last year at just over \$8,983.</li> </ul>	

7.3	Awards & Recognition	<ul style="list-style-type: none"><li>• Marcus Jiang gave a brief report on section awards and recognitions. The awards are detailed in the AGM Report.</li><li>• A total of 20 Recognition of Service awards were presented by the IEEE Queensland Section in 2017.</li><li>• Five Outstanding Contribution awards were awarded by the Queensland Section in 2017.</li><li>• A vote was taken by members of the IEEE Queensland Section committee and Nilesh Modi was elected Volunteer of the Year.</li><li>• The annual PES Outstanding Engineer Award recognises outstanding technical, professional, and society contribution on behalf of the power and energy profession. The 2017 winner will be announced later in the year.</li><li>• The awards were presented to those present at the meeting.</li><li>• Undergraduate Student &amp; Thesis Awards will be presented later during the dinner.</li></ul>			
7.4	Membership & Development	<ul style="list-style-type: none"><li>• Queensland Section received the Outstanding Section Membership Retention Performance Award</li></ul> <p><b>The following recently elevated Senior Members were acknowledged:</b></p> <table><tr><td><ul style="list-style-type: none"><li>• David Bell</li><li>• Sudarshan Dahal</li><li>• Sundar Ramamurthy</li><li>• Jonathan Dennis</li><li>• Losa Soon</li><li>• Kane Usher</li><li>• Rahul Sharma</li></ul></td><td><ul style="list-style-type: none"><li>• Stephen Garner</li><li>• Darren Lloyd</li><li>• Michael Milford</li><li>• Mohammad Awrangjeb</li><li>• Olav Krause</li><li>• Ji Zhang</li><li>• George Poropat</li></ul></td></tr></table>	<ul style="list-style-type: none"><li>• David Bell</li><li>• Sudarshan Dahal</li><li>• Sundar Ramamurthy</li><li>• Jonathan Dennis</li><li>• Losa Soon</li><li>• Kane Usher</li><li>• Rahul Sharma</li></ul>	<ul style="list-style-type: none"><li>• Stephen Garner</li><li>• Darren Lloyd</li><li>• Michael Milford</li><li>• Mohammad Awrangjeb</li><li>• Olav Krause</li><li>• Ji Zhang</li><li>• George Poropat</li></ul>	
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7.5	Newsletter Editor	<ul style="list-style-type: none"><li>• Detailed in the AGM Report. Daniel thanked the newsletter editor for getting the newsletters out on time, particularly chasing people for contributions and including content at the 11<sup>th</sup> hour.</li></ul>			
7.6	Webmaster	<ul style="list-style-type: none"><li>• Detailed in the AGM Report.</li></ul>			



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8.0 Student Chapter Activities			
8.1	UQ Student Branch UQ/PES	<ul style="list-style-type: none"> <li>The group had a successful year</li> <li>The branch conducted several technical events though the year and conducted a non-technical event "How to find a job".</li> </ul>	
8.2	QUT Student Chapter	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
8.3	GU (Gold Coast) Student Chapter	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.0 Chapter & Affinity Groups Reports and Plans for 2018			
9.1	Aerospace & Electronics Systems	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.2	Computational Intelligence	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.3	Computer Society	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.4	Control Systems/Robotics & Automation	<ul style="list-style-type: none"> <li>No Report.</li> </ul>	
9.5	Engineering in Medicine & Biology	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.6	Microwave Theory & Techniques/Antennas & Propagation	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.7	Power & Energy/DEIS	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.8	Power Electronic/Industrial Electronics/Industry Applications	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.9	Signal Processing/Communications	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.10	Young Professionals	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.11	Women In Engineering	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.12	IEEE HKN Mu Kappa	<ul style="list-style-type: none"> <li>Detailed in the AGM Report.</li> </ul>	
9.13	AOEC (Australian Oceanic Engineering Chapter)	<ul style="list-style-type: none"> <li>No report.</li> </ul>	
10.0	Other business	<ul style="list-style-type: none"> <li>Daniel thanked Vaughan Clarkson for his role as General Chair of 2017 Sections Congress.</li> <li>The RADAR 2018 conferenced planned for next year was discussed. The conference will be held in August 2018. The conference is normally held every five years and usually in Adelaide so it is prestigious for the Queensland Group to be hosting the event next year.</li> </ul>	
11.0	Next meeting	<ul style="list-style-type: none"> <li>The next AGM will be held during November or December 2018.</li> <li>The meeting closed at 6:06pm.</li> </ul>	

### QLD Section 2018 Office Bearers as announced by Nilesh Modi

Office	2018
Chair	Daniel Eghbal
Vice Chair	Nilesh Modi
Secretary	
Treasurer	
Immediate Past Chair	Garry Einicke
Newsletter Editor	
Webmaster	
Professional Activities	
Membership Development chair	Sudarshan Dahal
Awards & Recognition	Mohammadhossein Etesami
Student Activities Chair	
Student Activities Assistant Chair	
Educational Activities Chair	Mohammadhossein Etesami
Engineers Australia Liaison	
TISP	Jan McSweeney
Women in Engineering (Chair)	Marie-Luise Wille
Women in Engineering (Vice chair)	Negareh Ghasemi
Women in Engineering (Secretary)	Hanxiao Zhang
Aerospace and Electronic Systems Chapter (Chair)	Jason Williams
Aerospace and Electronic Systems Chapter (VC)	Ken Morris
Aerospace and Electronic Systems Chapter (Sec)	
Computational Intelligence Chapter (Chair)	Marcus Gallagher
Computational Intelligence Chapter (VC)	Zohaib M Jan
Computational Intelligence Chapter (Sec)	Toshi Sinha
Computational Intelligence Chapter (Treasurer)	Zohaib M Jan
Computer Chapter (Chair)	Amin Gharipour
Computer Chapter (VC)	
Computer Chapter (Sec)	
Computer Chapter (Treasurer)	
Control Sys/Robo & Auto Chapter (Chair)	<a href="#">Luis Mejias Alvarez</a>
Control Sys/Robo & Auto Chapter (VC)	
Control Sys/Robo & Auto Chapter (Sec)	
Engineering in Medicine & Biology Chapter (Chair)	Qing Zhang
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi
Engineering in Med. & Biology Chapter (Sec)	



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Office	2018
MTT/AP Chapter (Chair)	Morteza Shahpari
MTT/AP Chapter (VC)	Antony Lui
MTT/AP Chapter (Secretary)	Konstanty Bialkowski
Power & Energy Chapter (Chair)	Tapan Saha
Power & Energy Chapter (VC)	Nilesh Modi
Power & Energy Chapter (Secretary)	Mohammadhossein Etesami
Power and Energy Chapter (treasurer)	David Batterham
Signal Pro & Comms Chapter (Chair)	Greg Hislop
Signal Pro & Comms Chapter (VC)	Muhammad Mohtasim
Signal Pro & Comms Chapter (Sec)	
Young Professionals Affinity Group (Chair)	Sohrab (Rob) Makaremi
Young Professionals Affinity Group (VC)	
Young Professionals Affinity Group (Sec)	Reuben Peterkin
Young Professionals Affinity Group (Treasurer)	
PE/IE/EA (Chair)	
PE/IE/EA (VC)	Mohammadhossein Etesami
PE/IE/EA (Sec)	
PE/IE/EA (Treasurer)	
Student Counsellor QUT	
Student Counsellor UQ	
Student Counsellor GU-GC	
Student Counsellor GU-Nathan	
Student Counsellor USQ	
Student Counsellor CQU – Brisbane	
Student Counsellor CQU – Rockhampton	
UQ Student Branch Chair	
UQ Student Branch Treasurer	
GU-GS Student Branch Chair	
Australian Oceanic Engineering Chapter	
Power and Energy Chapter (student rep chair)	
Power and Energy Chapter (student rep vice-chair)	
Power and Energy Chapter (student rep secretary)	
IEEE HKN Chair	