IEEE New Zealand Central Section Committee Meeting

The meeting was held via zoom.

ATTENDEES	Yi Mei
	Duncan Hall
	Murray Milner
	Fangfang Zhang
	Alexander Doronin
	Fanglue Zhang
	Kun Huang
	Yuye Zhang
	Jordan MacLachlan

APOLOGIES   Nurul Sarkar, Chen Zhang, Daniel Burmester, Bach Nguyen, Andrew Lensen, Qi Chen, Mengjie Zhang, Bing Xue

AGENDA
1. Welcome / Apologies
2. Minutes of the last meeting
3. Matters arising
4. Chairs report
5. Finance report
6. Industry Coordination report
7. Membership report
8. Webmaster report
9. Affiliate group reports (YP, WIE, LM)
10. Student Branch reports
11. Chapter reports
12. Other business
13. Next meeting

Next meeting: 7th October 2024.

		DISCUSSION	ACTION
1		**Welcome/Apologies** The Chair welcomed members to the September committee meeting for 2024. Apologies were accepted as listed.	
2		**Minutes of the last committee meeting** • Taken as read.	*Murray moved as accepted (Yi seconder)*
3		**Matters arising**	
4		**Chair's Report** • We can start considering AGM now. We will need to start the "call for nomination" soon, and hope we can get multiple candidates for different positions. Time and venue of AGM will be decided later. • We can consider different activities for the first week in Oct (week 11) for IEEE day, such as event from Young Professional, and Woman in Engineering. We can make it as a sequence event. The tentative time will be 4-7pm.	*Yi will talk to Alex and Bach to organise event, and Bing/Qi/Fangfang to think about event.* *Yi Mei will book a venue in the campus.*
5		**Finance Report** • Received a number of reimbursements from students.	
6		**Industry Coordination Report** • Probably can help on IEEE Day.	
7		**Membership Report** (sent from email) We've seen an increase of four members compared to last month.	
8		**Webmaster Report**	*Jordan will upload information including photos for IEEE symposium 2024.*
9		**Affinity Group Reports** **LM** • We may not consider breakfast event this year, but plan to have an event related to resilience.	

10	**Student Branch Reports** Kun/Yuye: • We have successfully organised the IEEE symposium this year. Chen: • As discussed with Prof. Mengjie Zhang and Dr. Yi Mei, we keep the Massey student branch. The students who attended this year's symposium will persist in representing Massey. • As discussed with Dr. Yi Mei, we try to develop Manawatu Computer Science postgraduates (studying on AI or Machine Learning) to join in as membership, and try to participate next year symposium.	
11	**Chapter Reports** **CIS chair report:** • Our CIS member Andrew Lensen launched the first Survey on AI, supported by the National AI Forum and CDSAI/Faculty of Engineering, VUW on Tuesday 03 September • Several of our CIS Graduate members have passed their PhD provisional registration (Saining, Jiahong, ...) • Of course many CIS members (>25) attended our PG Symposium on 26 Aug.	
12	**Other Business**	
13	**Next Meeting** Committee meetings will be held regularly on the first Thursday of each calendar month commencing at 4:10pm (to accommodate some lecturing commitments) and held using Zoom unless otherwise communicated. The next committee meeting will be held on 7th October 2024 commencing at 4:10pm, via Zoom at https://vuw.zoom.us/j/95114487623	