

IEEE New Zealand Central Section

AGM

27 Nov 2023, 6-9pm

The meeting was held at Wellesley Boutique Hotel, 2-8 Maginnity Street, Wellington.

ATTENDEES

Yi Mei
Alexander Doronin
Kun Huang
Jordan MacLachlan
Bach Nguyen
Joao Costa
Yuan Tian
Jesse Wood
Bing Xue
Murray Milner
Mengjie Zhang
Dancan Hall
Mark Frew
Jos Kunnen
Fangfang Zhang

APOLOGIES

Daniel Burmester, Qi Chen, Fanglue Zhang, Chen Zhang, Donald Bailey, Yuan Chang, Andrew Lensen

AGENDA

1. Welcome / Apologies
2. Minutes of the last meeting
3. Matters arising
4. Chair's report
5. Treasurer's report
6. Officer election

Chair's report

- We successfully organised a number of events this year. The PG symposium is the biggest one, with 40+ presentations. We could consider split into two PG events in the future.
- We also had a successful joint-institutions breakfast event. Thank Murray for the great effort.
- Good to see a number of YP affinity group events organised by Bach.
- Also good to see that the PES chapter has become active again, thank Daniel for the great effort.
- We have sent Jordan to the R10 meeting, and Bach to the IEEE Sections Congress. We will continue with more capacity building and train more future leaders.
- Our Section successfully sponsored the IVCNZ 2023 and MIGARS 2024 conferences.

Treasurer's report

Westpac Account 03-0502-0585328-00

Opening Balance	NZ\$ 10,845.38	NZ\$ 10,845.38
Receipts	\$ 8,477.21	
Less 2023 payments	<u>-\$ 7,856.21</u>	
Closing Balance (as at 27/11/2022)	NZ\$ 11,466.38	NZ\$ 11,466.38

Receipts:

Interest	\$ 94.45	
Reimbursement of travel for R10 meeting	\$ 1,889.44	
IEEE Headquarters	<u>\$ 6,493.32</u>	
Total	NZ\$ 8,477.21	

Payments:

Bank charges	\$ 9.37	
Student member grants (22)	\$ 1,024.08	
R10 Meeting lunch	\$ 95.50	
Advance for travel to R10 meeting	\$ 1,889.44	
CIS DL meeting	\$ 800.00	
Banner	\$ 228.85	
PG Symposium	\$ 1,824.46	
YP events (4)	\$ 1,505.20	
Joint Institutions Breakfast	<u>\$ 469.31</u>	
Total	NZ\$ 7,856.21	

NEXTGEN Banking

Opening balance	US\$ 13,253.18	
(Converted to NZ\$ @ 1.57485)		NZ\$ 20,871.77
Receipts	<u>\$ 342.54</u>	
Closing balance (27/11/2022)	US\$ 13,595.72	
(Converted to NZ\$ @ 1.6488)		NZ\$ 22,416.62

Receipts

Interest	<u>\$ 342.54</u>
Total	US\$ 342.54

Overall position

Current position	NZ\$ 33,883.00
Position at 1/1/2022	<u>NZ\$ 31,717.15</u>
Net profit (year to date)	NZ\$ 2,165.85
(including +\$1,657.71 currency change)	

Accepted by: **Murray Milner?**

Second by: **Mengjie Zhang?**

Roles	Person	Nominated/Seconder by
Chair	Yi/Murray	On hold, will raise a special case requirement for both, and see what will happen.
Vice-chair	Bach Alex	Jordan/Bing Bing/Bach
Secretary	Fangfang	Yi/Joao
Treasurer	Duncan	Meng/Bach
WIE Coordinator	Bing	Fangfang/Murray
Membership	Qi	<i>Meng/Bing</i>
Webmaster	<i>Jordan</i> <i>Jesse</i> <i>Yuan Tian</i>	<i>Murray/Meng</i> <i>Joao/Jordan</i> <i>Jordan/Bach</i>
Industry	Joao Fanglue	<i>Yi/Meng</i> <i>Kun/Alex</i>
Professional Activity Coordinator	Andrew Kun	<i>Meng/Murray</i> <i>Kun/Murray</i>
Young Professional	Alex	<i>Bing/Meng</i>
Student Branch	VUW: Kun Massey: Donald (on hold)	<i>Jordan/Bach</i>

Student Activity Councillor	Meng	<i>Yi/Murray</i>
Other Business	<ol style="list-style-type: none">1. Mark Frew and Jos Kunnen will join our community meetings as members.2. probably also invite undergraduate students to join the symposium, or treat as a separate event from the current postgraduate symposium (Duncan proposed this)3. Jordan suggests increasing the number of awards for symposium, and the prize for each award as well. Probably \$1000 for all awards is good.	