

IEEEENA Minutes Tues 14-Jun_2022

Zoom meeting

Start 6:00 PM

Attendees: Kevin Huang Tao, Mostafa (Chair), Shou-Han Zhou, Kenny Leong, Mel Olsen, Mohan Jacob, Maryam, Ron Goodwin, Ethan Waters.

Apologies : Graham Woods, Joel Cox, Kianoush Emami.

6:00 – Kevin approves minutes.

6:03 – Mostafa explaining the \$1550 and \$150 amounts in previous minutes.

6:05 – Mostafa – mentions planning of events.

6:06 – Mostafa –mentions technical talks organised. To update in Vtools, and make sure that they are recorded. To add to section reporting as well.

6:06 – Mostafa - R10 Director visit to Australia. Plan is to come to Australia and got to sections except for South Australia. We will host dinner for Director and Director-Elect. We have Zia and Jana copied into the emails. We have these four guests. We can discuss points with them at the dinner.

Mohan is happy with dinner. Ron supports it. Mostafa is thinking to go there as chair. Other members welcome to join. Mostafa plans time 6:30 PM, 6-July. Kenny, Ethan, Shou-Han, Mostafa and Mel can join. Any points to discuss with Director – let Mostafa know in advance. Have a chat with Mostafa in advance.

6:13 – Mostafa – working in Roboclub. Some funding for robo competition. Was in contact with Ethan. Ethan and Connor and Roboclub team can start to plan the activities. End of August is the time for getting the activities planned by.

6:14 – R10 conference workshop. Kevin attended. Mostafa thanks Kevin for attending. Useful materials shared with all.

6:15 – 2021 IEEE PES high performance chapter program. Mostafa congratulates Graham.

6:16 – Mostafa – section rebate was received.

6:16 – Mostafa. We supported NT Subsection student award support - \$300. Mamoun was to comment, but not in the Zoom meeting yet.

6:17 – Mostafa – JCU student award support and letters of appreciation were received from students and JCU awards team. This year approved to have two awards, instead of one. We got letters of appreciation from those students. Thanking Mohan for his help associated with the awards.

6:18 – New officer recommendation from R10 PA committee. Shou-Han is nominated. Professional Activities Coordinator by end of May. Mostafa thanks Shou-Han. Mostafa explains role of the PAC to Shou-Han. Maybe as a first step, reach out to Student Branch/Young Professionals/Women In

Engineering. Anything that can be done as professional development. Industry, technical seminars would be a good way in. Robotic works that the student branch are planning. If WIE and YP involved, then that could be a good idea. Can facilitate the collaboration.

6:22 – Mostafa. Talks about IEEE R10 workshop – Smartech/Hardtech. Have forwarded email to all. Kevin and Maryam – to see if they would like to discuss off-line.

6:24 – Mostafa - 2022 IEEE Region 10 SYWL Congress, will be in Korea in August. They are gauging interest. Send attendance interest by June 10, 2022. If YP or WIE is interested in attending, then we could consider this. Kevin and Maryam can discuss. However, the cost is a major issue.

6:26 - Mostafa – ANZCON. Ethan is keen to attend in Adelaide. Cost approximately \$800 to \$900. Ethan will be with us next year, and maybe beyond. He is a good candidate, and is happy to attend and submit a report after the event. IEEEENA members supports this move. Mostafa asks Ethan to go ahead with travel arrangement. Ethan will book, and will get re-imbursed by IEEEENA.

6:31 – Kevin and Maryam to follow up on their groups list from R10. Membership list. Mostafa couldn't find membership list, but can provide Kevin contact details for getting the list.

6:32 – Mostafa – we were approached by IEEE Society of Social Implications of Technology – Mostafa asked them to do a seminar for our section. Approached Mostafa for endorsement from our section. They have two members. They are happy to do a seminar.

6:35 – Mohan messages – new tech seminar booked. Propagation modelling and measurements in complex environments for 5G communications. Presenter Dr Grace Lim Soo. 30-Jun-2022. 5PM Brisbane time.

6:36 – Mostafa discusses events in VTOOL. Will be communicated to everyone with an ACE notice. Bronson says – manual process to obtain the list of events.

6:38 – Mostafa – have been having issues with transferring funds to Bank Australia. There is also an account with monthly fee. Motion to open a new account with one of the major banks. Mohan asks if a particular bank has been considered. Looking for one with no monthly charge. Mohan knows Suncorp has no charge. Bronson says in principle – a good idea. **Motion made. Approval made.**

6:42 – Maryam does Treasurer Update. Thanking Mostafa for 10% bonus to our chapters during his time as the treasurer, and affinity groups for \$300 bonus. Mostafa tried to transfer funds to Bank Australia, but funds returned to concentration bank (nextgen). Mostafa says **any expense approved needs to be written in meeting minutes.**

6:44 – NT – Mamoun not here. PES – Kianous not here.

6:45 – Mohan gives MTT-S-Comm update.

6:46 – OES Report/Webmaster – Mel. Held industry day at AIMS, and had roboclub at AIMS. Could claim as an OES event. Person in Tasmania is chair can help with this.

6:47 – Mostafa has photos from Tony Murphy talk. IEEEENA event.

6:47 – Membership development. Portfolio can be handled by Bronson and Ron together. Bronson was getting emails. Wasn't sure what needs to be done for the membership development. Ron mentions that he went to a webinar at 1 AM. Bronson says – in the past – had BBQ or sign-up drive for membership development. Mostafa is in support for that. Bronson says one way to make the event happen with minimal effort is to piggyback on another group that is running similar event. Bronson says maybe looking at August. **Action – Bronson organising a session to organise such event in Cairns.**

6:52 – Mostafa says – we need to improve membership. A BBQ is a good start. We can replicate the event in Townsville.

6:53 – Student Branch. Ethan – Roboclub will have a meeting to have the activities previously discussed. Have received a message from the school at which the event will be held. Is having Blue Card organised.

6:54 – At first half of the year, we hadn't sponsored activities. So second half of the year, we will have some activities.

6:55 – Joel Cox to remain as Industry Coordinator. Has been busy. We can reach out to Joel at anytime if we need anything from him.

6:56 – Maryam WIE. Mel suggests hybrid event. Mel got sent an invite as a panellist. Maryam is happy to attend the open event. Mostafa says it would be good for Maryam to represent IEEE. Mel will find the invite for it and send it to Maryam.

6:58 - YP. Kevin says not too much activity for YP. Newly formed YP group.

6:59 – Professional Activities – Shou-Han. Will get together with Maryam and Ethan, and have discussions.

7:00- Mostafa going through IEEEENA plans in a planning table.

7:01 – End meeting.