

IEEE Conference Publication Program

Letter to Accepted Authors from Publication Chair

2022 IEEE International Conference of Electron Devices Society Kolkata Chapter (EDKCON)

Dear Accepted Authors,

Thank you for submitting a paper to this conference. Congratulations, your paper has been accepted. Now, you are requested to read all the instructions given in the attachment carefully and follow the seven steps provided in the attachment.

Final paper, e-copyright and PPT files can be prepared and submitted following the seven easy steps. You are requested to complete the seven steps (as per the attachment) within **10-November-2022**.

Thanks again, and we look forward to your presentation at the conference!

Kind regards,

Publication Chair
EDKCON 2022

For questions or assistance, contact or drop a mail to ieee.edkcon@gmail.com

Step 1 - Prepare Your Final Paper

- Paper must be written in English using the available LaTeX or Microsoft Word templates for A4 format. Formatting may not be altered.
- **Minimum (4) to Maximum (6) number of pages** is required per paper in standard IEEE format.

Step 2 – Check your Final Paper

Please double check the information that you provide during online submission:

- Title of the paper
- Name, affiliation, e-mail address of the authors
- Name of the corresponding author

Step 3 - Add Copyright information to the first page of the paper

- The appropriate copyright notice is to appear on the bottom of the first page of each paper according to the guidelines set forth for an IEEE Conference Publication. When preparing your final paper for submission, please remember to add the applicable copyright notice, found below for this conference, to the bottom of the first page of your final paper in the footer. This step should be completed before creating the PDF of your final paper.
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Step 4 - Check Your Final Paper to find the compliance in IEEE Xplore

- Use PDF eXpress to verify the PDF file of the paper for IEEE-compliance before submission.
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- Do not send the camera-ready paper to the organizers.
- Please remember, once you submit the Camera-Ready version, no further modification of the paper is possible. Therefore, it is the final version of the paper, which will be shipped to IEEE Xplore for publication.

Previous users of PDF eXpress need to follow the above steps, but should enter the same password that was used for previous conferences. Verify that your contact information is valid.

For detailed guideline, you are requested to download the document available in the [download section of the EDKCON 2022 website](#). You can also directly download it [by clicking the following link](#).

Link: https://r10.ieee.org/kolkata-eds/wp-content/uploads/sites/128/camrea_ready_instructions.pdf

Step 5 - Sign the Copyright Form for each paper

If you haven't already done so, please complete your copyright form. One copyright form is required for each accepted paper. [To submit e-copyright form, open the link given below.](#)

- <https://r10.ieee.org/kolkata-eds/2022-ieee-edkcon/#1655661235115-73538936-9fed>

Step 6 – Prepare and Upload Presentation (PPT)

For preparation of the PPT, the presenters must [download the template PPT](#) with guidelines.

- Link: https://r10.ieee.org/kolkata-eds/wp-content/uploads/sites/128/EDKCON-2022_guidelines-for-PPT.pptx

The template PPT is also available at the [download section of the EDKCON 2022 website](#) .

The authors must prepare the presentation file as per the instruction given in the PPT file.

- No. of slides & duration
 - The conference is arranged in 15-minute time slots
 - Each paper is allowed 12 min for presentation followed by 3 min for questions. If you take more than 12 mins, there will be less time for Q&A
 - The recommended maximum number of slides is **15**, which includes title and conclusions, etc.
- Once prepared the presentation PPT, [submit this presentation by uploading to the link](https://drive.google.com/drive/folders/1MaXJS5QyMK4j4nDgq_XY2pC67yc-1EDE?usp=sharing)
https://drive.google.com/drive/folders/1MaXJS5QyMK4j4nDgq_XY2pC67yc-1EDE?usp=sharing
- And also via e-mail to ieee.edkcon@gmail.com
- Bring an electronic copy with you to EDKCON on a USB drive (for physical presentation)
- **For online presentation**, the presenters has to provide two PPT file
 - One PPT file as per instructions given above
 - Another PPT files with voice narration (Follow step-7 to prepare it)

Step 7- Preparation and submission of Voice Narrated PPT in addition to normal PPT slides (for Online/Virtual presenters only, not for offline/In-Person presenters)

All online presenters for EDKCON 2022 are required to prepare and submit an additional presentation file with voice narration.

Few links are given below as references for the preparation of voice narrated ppts,

- <https://www.youtube.com/watch?v=3uk4CU7uobM>
- <https://www.youtube.com/watch?v=pP3kTmsnbnY>

The voice narrated ppt will be played in case of adverse communication/networking problem during online presentation only.

Under normal condition, online presenters have to present their paper using normal PPT (Not Voice Narrated PPTs) in the corresponding time slot (To be announced later after fixing the final program schedule) through video conferencing tools such as Google Meet/Zoom/WebEx (Link will be given later).

It is worth mentioning that according to IEEE's No-show policy, the papers not presented will not be forwarded for publication in the IEEE Xplore Digital Library.