

## **Annexure - I**

### **Report of the committee constituted to evolve a working plan for the Vice Chairs of India Council in collaboration with sections.**

Mr. Ashok Jagatia and Anthony Lobo informed that within the next 15 days, they would put forward a proposal to evolve a working plan for the Vice-Chairs of India Council in collaboration with sections.

Given below are suggested activities which could be taken up by the six Vice Chairs of IC Execom

#### **Common expectation for all Vice Chairs**

1. Liaise and keep in touch with all Section Officers whose responsibility map with the Chair's portfolio.
2. Check on IEEE HQ/R-10 activities and plans as well as IC plans and activities and communicate to Sections.
3. Organise IC wide or Inter Section activities like conferences
4. Ensure that there is free flow of intimations regarding events in their domain pertaining to Sections.

#### **Portfolio wise activities of Vice Chairs**

##### Vice Chair – Student Activities

This is a standard portfolio with given expectations, but the VC can go out of the box to ensure that students are getting value for membership, leveraging the facilities of IEEE provided.

##### Vice Chair Professional Activities

Keep well abreast of activities of related professional societies like IETE, ACM, CSI, PMI as well as other apex bodies like Mgmt Associations

Communicate with Sections on such activities

Hold parallel events, invite office bearers of related societies to IEEE events

##### Vice Chair Technical Activities

This is also standard – Conferences, competitions, workshops both at local, district, state and national level

Funding assistance if possible through IEEE Foundation, SSVR (Section support via Region)

##### Vice Chair Educational Activities

Similar to Tech and Prof

Liaise with Institutions

Accreditation and Curriculum upgradation